# Student Drop Off and Pick Up.

#### **Bus Riders**

- Students who ride the bus, will be dropped off and picked up on the lower level.
- In the morning they depart from the bus and proceed to breakfast or the playground.

#### **Car Riders**

- If you are dropping your child off in the morning before 8:30AM, please drop them off on the lower level. Please drop the students off before the service door drive way, this is indicated in green. In front of the lower level doors is reserved for busses. When dropping your child off, please pull up to the curb and have your child exit the car door (passengers side) next to the curb. We are trying to eliminate students in the parking lot, unless they are walking with their parent. In the morning, the busses are also dropping off on the lower level. Please leave room for the busses to get in and out of the parking lot.
  - If you are dropping your child off after 8:30 AM, please walk your child into the office and sign them in. This is done on the upper level.
- If you pick up your child during the day, or after school, this is done on the upper level.
- If students are dropped off after the start of the school day, parents need to sign their child in at the office (upper level parking lot).
- If students are picked up prior to the end of the day (please notify the office prior to picking your child up), parents need to sign the students out at the office (upper level parking lot).
- Students are picked up from school on the upper level.
- At the end of the day please pull up along the curb (on the upper level) and have your child get in a door next to the curb (passenger side). Also, as cars leave in front of you, please pull forward. Students will not be able to enter the car until they are in between the signs that say student pick up or the area marked in green. We want to avoid forming a second lane, because this encourages students to run between cars. If you choose to park your car, do so in a designated parking spot on the upper level. You will need to get out of your vehicle and walk your child from the sidewalk to the car
- Please display the color card on your dash or visor that is associated with your child when picking up.
- When leaving the parking lot, drivers should turn right when the orange cones are present. When cones are not present drivers can turn either left or right.

# Walkers in the Morning

- Students will cross 17th Ave. at the crosswalk with the help of school patrols/aides. The patrols will be out at their stop by 8:15 AM.
- Other walkers will arrive via the walking path or will cross at French Trace.
- Students will go to the playground or breakfast when they arrive at school.
- Students who bike, must walk their bikes across the crosswalk on 17th and while on school property. Skateboards, heelies, scooters, or skates are not allowed at school.

# Walkers in the Afternoon

- Students who cross 17th Ave, or use the walking path, will leave through the playground door. If siblings are walking together, they should meet at the playground door.
- Students who cross, or walk in the direction of French Trace will leave through the doors by the office.

#### **Other Info:**

- No Students should be at school before 8:10 AM, unless arrangements have been made in advance.
- Students should be picked no later than 3:20 PM
- All doors, except the one leading into office, will be locked at 8:30 am.
- If you change your child's normal routine please notify your teacher and office.
- Students will be outside before school, unless it is below 0 degrees or it is raining hard.
- When picking up or dropping off your child we ask that you leave your family pets at home.
- Please hang up your cell phone when picking up or dropping off your child.

